

Your classes at Burlington School

To make sure that we have the right class for you, all our classes follow syllabuses based on the [Common European Framework of Reference \(CEFR\)](#).

We have classes at the following levels:

CEFR	Pre-A1	A1	A2	B1	B2	C1	C2
	<ul style="list-style-type: none"> General English Electives: Speaking & Listening, Reading & Writing, British Culture 						
				<ul style="list-style-type: none"> Cambridge Exam Preparation English for Specific Purposes Electives: Exam Skills, Business Communication 			
					<ul style="list-style-type: none"> IELTS Preparation Business English 		

We have classes at the following times:

Time	Classes
09:00 - 11:30	<u>Main Sessions:</u> General English IELTS Test Preparation Cambridge Exam Preparation Business English
12:00 - 12:45	<u>Elective Classes:</u> Listening & Speaking Reading & Writing Business Communication Exam Skills English for Specific Purposes British Culture
13:00 - 13:45	
13:55 - 14:40	
14:45 - 17:15	<u>Main Sessions:</u> General English IELTS Test Preparation Cambridge Exam Preparation Business English

This timetable may change according to the number of students studying in the school, and some lessons will not run at certain times.

You will receive your personal timetable after testing and induction on your first day in the school.

The **General English** classes from 09:00 - 11:30 and 14:45 - 17:15 focus on all aspects of the language, including grammar, vocabulary, pronunciation, speaking, listening, reading and writing.

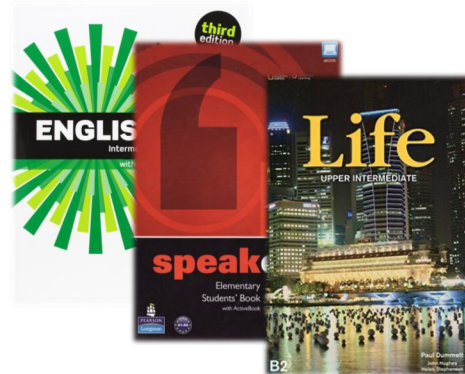
The **IELTS Preparation** and **Cambridge Exam Preparation** classes from 09:00 - 11:30 and 14:45 - 17:15 have an integrated approach to the exams, and include work on language and skills, including grammar, vocabulary, pronunciation, speaking, listening, reading and writing.

The **Business English** classes from 09:00 - 11:30 and 14:00 - 16:30 focus on all aspects of the language in a professional context, including grammar, vocabulary, pronunciation, speaking, listening, reading and writing.

The **Elective Classes** from 12:00 - 12:45, 13:00 - 13:45, and 13:55 - 14:40 build on the language from these classes, with a focus on communication and practical skills.

All our General English and Exam Preparation classes use a set coursebook.

If you are here for more than 2 weeks, you **must** buy the coursebook for all your classes (they are available from the Reception).



UNIT	TOPIC	GRAMMAR	VOCABULARY	LISTENING	READING	WRITING
1	Shopping online	Shopping online	Shopping online	Shopping online	Shopping online	Shopping online
2	Reading - online adverts	Reading - online adverts	Reading - online adverts	Reading - online adverts	Reading - online adverts	Reading - online adverts
3	Writing - a complaint email	Writing - a complaint email	Writing - a complaint email	Writing - a complaint email	Writing - a complaint email	Writing - a complaint email
4	Listening - people talking about internet startups	Listening - people talking about internet startups	Listening - people talking about internet startups	Listening - people talking about internet startups	Listening - people talking about internet startups	Listening - people talking about internet startups
5	Speaking and writing about the future of e-commerce	Speaking and writing about the future of e-commerce	Speaking and writing about the future of e-commerce	Speaking and writing about the future of e-commerce	Speaking and writing about the future of e-commerce	Speaking and writing about the future of e-commerce
6	Grammar - imperatives: giving warnings and advice	Grammar - imperatives: giving warnings and advice	Grammar - imperatives: giving warnings and advice	Grammar - imperatives: giving warnings and advice	Grammar - imperatives: giving warnings and advice	Grammar - imperatives: giving warnings and advice
7	Speculating about the future - might/might not/should/could	Speculating about the future - might/might not/should/could	Speculating about the future - might/might not/should/could	Speculating about the future - might/might not/should/could	Speculating about the future - might/might not/should/could	Speculating about the future - might/might not/should/could
8	Talking about the future - review of future forms	Talking about the future - review of future forms	Talking about the future - review of future forms	Talking about the future - review of future forms	Talking about the future - review of future forms	Talking about the future - review of future forms

At the front of the coursebook there are a few pages which tell you what you will study every week, including language and skills.

Every week the teachers will put a plan on the wall, which tells you what you will do in class that week.

Weekly Plan						
Class: Upper Intermediate General English			Teacher: Sarah			
Time: 09:00 - 11:30			Date: 16 January 2017			
Topic and Skills	Monday	Tuesday	Wednesday	Thursday	Friday	
	Shopping online Reading - online adverts	Shopping online Writing - a complaint email	e-commerce Listening - people talking about internet startups	Internet scams Listening and speaking - people's experience of internet scams	The future of e-commerce Speaking and writing about the future of e-commerce	
Language	Adjectives - describing items in an online shop	Formal language for writing emails Indirect questions	Vocabulary - e-commerce	Grammar - imperatives: giving warnings and advice	Speculating about the future - might/might not/should/could	
Focus for feedback			Talking about the past - review of the past simple, continuous and perfect		Talking about the future - review of future forms	



We want you express yourself successfully and confidently in English.

To help you with this, our teachers use a 'communicative' teaching style.

The focus of the classes is on you, so you will need to join in with all the activities.

On your first day, we will give you a test to find out your level of English. After this, there is an induction, where we will tell you more about the school and the area. Then you will start your classes.

Please be on time for all of your classes.

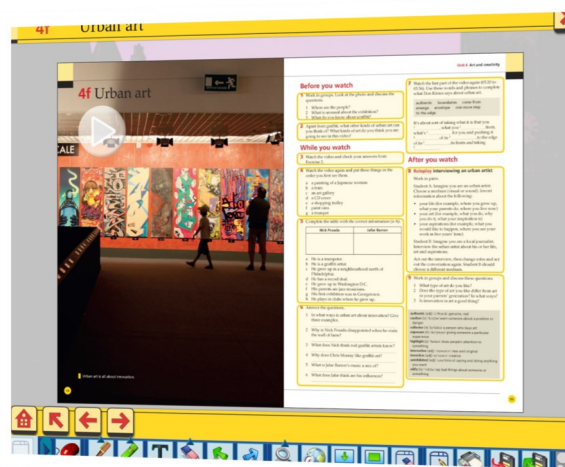
If you are more than 10 minutes late, you cannot go into class.

If you are going to be late, please call the school on 020 7736 9621 or 0777 8547 722 to let us know.



Our classes use coursebooks, but the teachers also use authentic materials like newspapers and films, the internet and other digital materials to make the classes as interesting as possible.

You will need to bring your coursebook to class every day - and remember to bring pens and paper as well!



Your teachers are always checking you to make sure you are making good progress. They do this by:



- Monitoring your work in class
the teachers check your work and listen to you speaking to make sure you are learning, and they will correct you and help you when you need it.
- Homework
the teachers give you homework at least 3 times a week, including some writing, and they will correct it and give you feedback

- Progress Tests

You will have regular progress tests to check that you can use the language you have studied in class

- Tutorials

You have regular tutorials where you can talk to your teacher about what you need to help you.

At the end of your course you will receive a certificate saying the level of English you have studied at.

Learning Outside the Classroom

Your learning does not stop when you leave class. There are a lot of ways to continue learning outside the classroom.

Speaking

- Speak to people from different countries, so you have to speak in English.
- Try and meet people from London and speak to them.
- Go on the school's social activities



Listening

- Speaking to people in English will help your listening
- [Watch TV](#) and films in English - use the subtitles in English if you need to
- [Listen to the radio](#) in English



Reading

- Join a library - there is one a [few minute's walk](#) from the school.
- There are free newspapers and magazines every day in London - [Metro](#) and [City AM](#) in the morning, and [the Standard](#) in the evening.



Writing

- Write emails in English to your friends and family at home.
- Write in English on [Facebook](#), [Twitter](#) etc

